

VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE B
February 3, 2021

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:15 A.M., on February 3, 2021 in Board Room 3, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: Ethlyn McQueen-Gibson, D.N.P., M.S.N., R.N., B.C. – Chairperson
Cynthia Swineford, R.N., M.S.N., C.N.E.

STAFF PRESENT: Claire Morris, R.N., L.N.H.A., Deputy Executive Director

OTHERS PRESENT: David Kazzie, Adjudication Consultant for Neil Cadsap
Tammie Jones, Adjudication Consultant for Gloria Mobley
David Robinson, Adjudication Specialist

CONFERENCES
SCHEDULED: **Neil Cadsap, L.P.N. 0002-095302**
Mr. Cadsap appeared.

CLOSED MEETING: Ms. Swineford moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:27 A.M. for the purpose of deliberation to reach a decision in the matter of Mr. Cadsap. Additionally, Ms. Swineford moved that Ms. Morris, Mr. Kazzie and Mr. Robinson attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 10:59 A.M.

Ms. Swineford moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Ms. Swineford moved to issue an Order to place Neil Cadsap on probation with terms for not less than 2 years employment as a licensed practical nurse and require Neil Cadsap to provide proof of completion of the following three NCSBN courses within 180 days of entry of the Order: “*Documentation: A Critical Aspect of Client Care*”, “*Medication Errors: Causes and Prevention*”, and “*Ethics of Nursing Practice*”. The basis of this decision will be set forth in an Order which will be mailed to Neil Cadsap at his address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Mr. Cadsap unless a written request to the Board for a formal hearing on the allegations made against him is

received from Mr. Cadsap within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

The Committee recessed at 11:05 A.M.
The Committee reconvened at 1:07 P.M.

CONFERENCES
SCHEDULED:

Gloria Mobley, L.P.N. 0002-093678
Ms. Mobley appeared.

CLOSED MEETING:

Ms. Swinford moved that the Special Conference Committee of the Board of Nursing to continue the case at 1:18 P.M.

ADJOURNMENT:

The Board adjourned at 1:20 P.M.



Claire Morris, R.N. L.N.H.A
Deputy Executive Director